

## **MINUTES OF THE SPECIAL MEETING OF APRIL 1ST, 2016**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MADERA CEMETERY DISTRICT HELD, FRIDAY, APRIL 1ST, 2016 AT 9:00 A.M. AT THE ARBOR VITAE CEMETERY OFFICE, 1301 ROBERTS AVE, MADERA, CA. 93637.

### **TRUSTEE'S PRESENT:**

MAURICE CAPPELLUTI  
JIM HARPER  
LOIS BETTY  
DAVID NEMETH  
CANDY TALLEY

### **PUBLIC/EMPLOYEE'S PRESENT:**

BELVA BARE -DISTRICT MANAGER  
TRACY ISAAK - OFFICE TECHNICIAN  
JOHN ANDERSON - OPERATIONS MANAGER  
RONNIE RAMIREZ - SUPERINTENDENT  
IGNACIO BECERRA - CEMETERY SPECIALIST

### **CALL TO ORDER:**

Chairperson Maurice called the meeting to order at 9:00 A.M.

### **ROLL CALL OF BOARD:**

Chairperson Maurice Cappelluti took roll call of the Board. All Board Members were present.

### **PLEDGE TO THE FLAG:**

Chairperson Maurice Cappelluti presented the flag.

### **CHANGES TO THE AGENDA IF NECESSARY:**

No changes to the agenda

### **PUBLIC COMMENT ON ANY AGENDA ITEM:**

No public comment was heard.

**NEXT REGULAR MEETING WILL BE APRIL 19TH, 2016 AT 5:30 P.M.  
WITH PLANNING MEETING APRIL 12TH AT 1:00 P.M.**

### **RECESS TO CLOSED SESSION:**

### **RECONVENE TO OPEN SESSION - REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:**

Chairperson Maurice Cappelluti stated we have a motion on adding probationary steps to our employee manual. Trustee Candy Talley stated this item is to be added under # 4. Trustee Lois Betty seconded the motion. The Board approved the recommended action to be taken for discipline

Adjournment: 12:28 P.M.